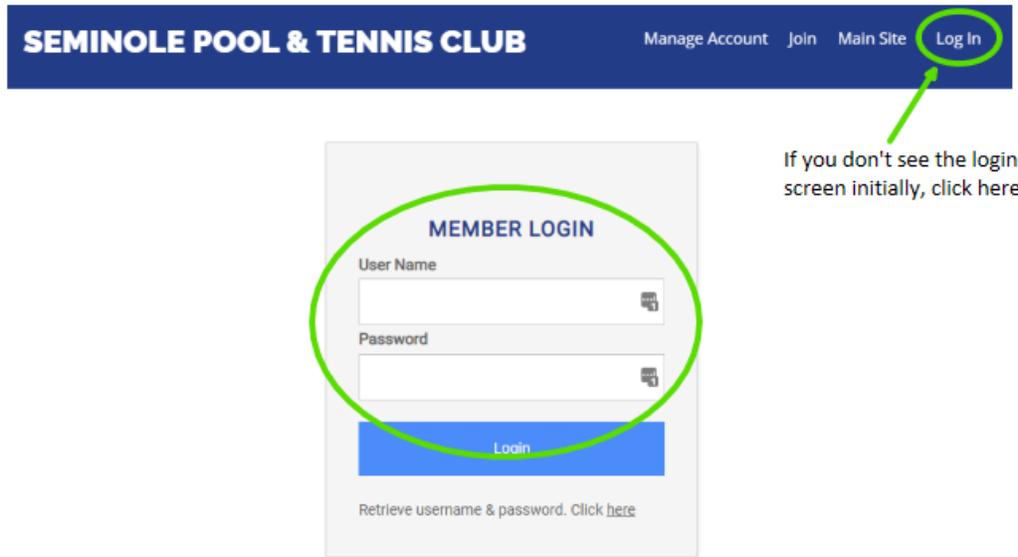


Welcome to Seminole Pool & Tennis Member Splash!

When you log into the system to secure and pay your membership dues, please take a moment to verify all your account information and make any corrections needed.

Logging In:



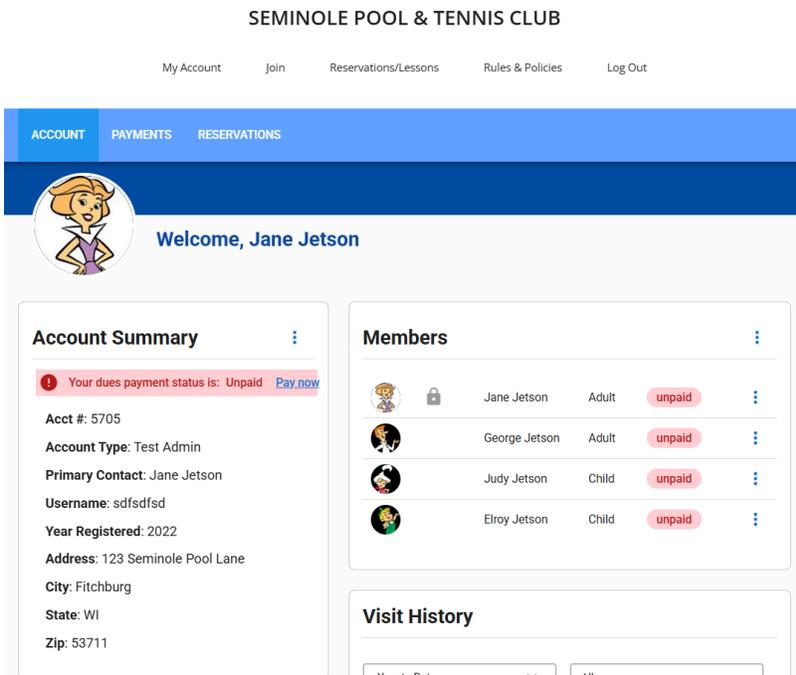
Visit the [Seminole Pool & Tennis Member Splash Site](#) and click on the Login link at the top of the page.

Your Username: **Email Address or Username used previously in Wild Apricot**

Your Temporary Password: **seminole**

***IMPORTANT:** If you ever lose your password you can use the password reset link found on the login page, but this requires a valid email address on file. You can store one email address per adult member by clicking the edit icon next to their name on the account management screen.

Once you are logged in, you should see a screen like this with your imported information....



Add/Delete Members:

Please make sure every member of your household is listed on your account. Anyone not listed will not be able to check-in or sign up for lessons. To do so, click the ADD MEMBER button and add any members needed. If you need to delete a member, click on DELETE next to each member and delete. Please remember, all members must have the same permanent address.

Welcome, Jane Jetson

Account Summary

! Your dues payment status is: Unpaid [Pay now](#)

Acct #: 5705
Account Type: Test Admin
Primary Contact: Jane Jetson
Username: sdfsd
Year Registered: 2022
Address: 123 Seminole Pool Lane
City: Fitchburg
State: WI
Zip: 53711

Members

Member	Age Group	Status
Jane Jetson	Adult	unpaid
George Jetson	Adult	unpaid
Judy Jetson	Child	unpaid
Elroy Jetson	Child	unpaid

Visit History

Year to Date: [v] All: [v]

Date range: [v] Visit Type: [v]

[APPLY] [RESET]

Edit Member Information:

Edit all info for each member. To do so, click on EDIT next to each member's name and edit phone, email, gender, member type and/or date of birth.

Members

Jane Jetson	Adult	unpaid	...
George Jetson	Adult	unpaid	...
Judy Jetson	Child	unpaid	...
Elroy Jetson	Child	unpaid	...

Profile Image:

Upload profile images of **each individual** included in your membership. To do so, go to the Members card on your account homepage and click on the stack of three blue dots to the right of each name. Select 'Add Photo' and click on the upload button in the box that pops up. There will be editing buttons to zoom in, zoom out, and rotate the image. When you are satisfied, click 'Submit.' Repeat these steps for each member on your account.

Please use a photo cropped closely to each person's face for good visibility. This photo is how your membership will be confirmed during check-in. If you don't have a suitable photo uploaded, our front desk team will help you take one during your first visit.

The image shows a screenshot of a web application interface. The top section is titled "Members" and contains a list of four members:

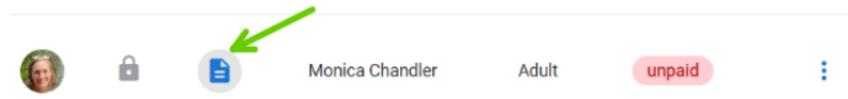
Name	Age Group	Status
Wayne Campbell	Adult	paid
Garth Algar	Adult	paid
Cassandra	Child	paid
Stacy	Child	paid

Each member row has a three-dot menu icon on the right. A dropdown menu is open for the first member, showing options: "Edit", "Add Photo", and "Delete". The "Add Photo" option is circled in red.

Below the members list is a "Profile Photo" modal window. It has a title bar with a close button (X). The main area contains a large grey square with the text "Choose an image". Below this are four circular icons: a plus sign (+), a minus sign (-), a circular arrow (rotate), and a trash can (delete). At the bottom left, there is a green circular button with an upward arrow and the text "UPLOAD HERE". At the bottom right, there are two buttons: "CANCEL" and "SUBMIT".

Complete Waivers: Click the blue document icon next to the name of each adult member in the "Members Section" to complete the required forms. Refresh the page after submitting to check for any additional forms. If a blue document icon is still visible, there are still forms to complete.

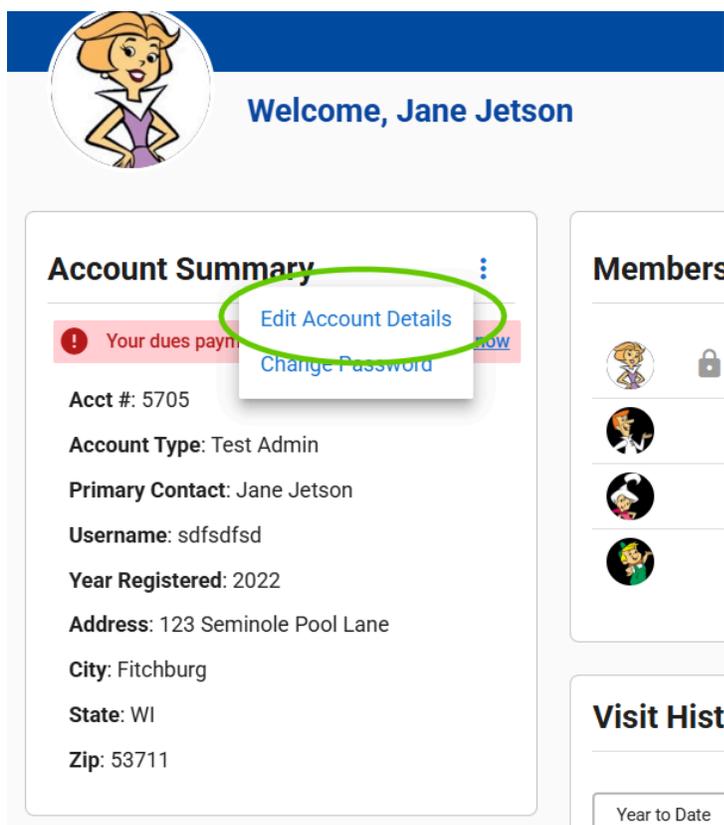
Members



Important: Registration cannot be completed without all required waivers.

Edit Account Information:

You can change your username here, change the billing contact and update your address. Make sure you are using the address which is associated with your credit card.



Emergency Contact:

To add emergency contact info, click on EDIT next to emergency contact info and add the correct info.

Address: 123 Seminole Pool Lane
 City: Fitchburg
 State: WI
 Zip: 53711

Guest Pass Credits

Guest pass credits allow you to bring non-members to the club in accordance with the club's guest policies.

50 Available Guest Pass Credits

Emergency Contact

[Edit Emergency Contact Info](#)

Contact Name: Membership Admin
 Contact Phone: 808-555-2933

Visit History

Year to Date
 Date range Visit Type

Enter search term

MATCHES: 0

<input type="checkbox"/>	DATE	CHECKIN TIME
No matching re		

Payments:

Once registration renewal opens, please secure your membership by making a payment. Please click on the red banner in the top of your account summary. Once you have clicked on your dues payment, you will choose your method of payment and be taken to a second screen to check out. When paying by credit card, be sure to enter credit card number, expiration date, and CVV.

Account Summary

Your dues payment status is: Unpaid [Pay now](#)

Acct #: 5705
 Account Type: Test Admin
 Primary Contact: Jane Jetson
 Username: sdfsd
 Year Registered: 2022
 Address: 123 Seminole Pool Lane
 City: Fitchburg
 State: WI
 Zip: 53711

Members

		Jane Jetson	Adult
		George Jetson	Adult
		Judy Jetson	Child
		Elroy Jetson	Child

Visit History

Year to Date
 Date range Visit Type

Quick Tips:

- 1) Please make sure the "Credit or Debit" option is selected at the bottom of the page. Otherwise you will get an error and be unable to move forward.



PAYMENT METHOD

If you are placing an order for which there is no charge, pick any available payment method. It will be ignored on the next screen and you will be able to simply submit the order.

Credit or Debit

Next

We look forward to seeing all of you in a few months at our favorite place to cool off and spend time with our friends and family!

If you have any questions or need assistance with any changes, please contact Becca at membership@seminolepool.org.